

Salary Components Payroll Summary Structure

Employee Information

Employee Name	Jane Doe	Employee ID	EMP123456
Department	Finance	Designation	Payroll Analyst
Payroll Month	June 2024		

Salary Components

Component	Description	Amount (USD)
Basic Salary	Fixed base pay	3,000.00
House Rent Allowance (HRA)	Allowance for housing expenses	1,200.00
Conveyance Allowance	Transport-related expenses	300.00
Medical Allowance	Reimbursement for medical expenses	200.00
Special Allowance	Other allowances	400.00
Provident Fund (Employer)	Employer's contribution towards social security	360.00
Gross Earnings		5,460.00

Deduction Component	Description	Amount (USD)
Provident Fund (Employee)	Employee's contribution towards social security	360.00
Tax Deducted at Source (TDS)	Income tax deduction	250.00
Professional Tax	State professional tax	20.00
Total Deductions		630.00
Net Pay		4,830.00

Important Notes

- This summary serves as a breakdown of regular monthly salary components and deductions.
- All figures are in US Dollars (USD) and subject to local laws and policies.
- Allowances and deductions may vary based on company policy and statutory regulations.
- For further clarification regarding any component, consult your HR or payroll department.

- This document is confidential and intended solely for the concerned employee.