

# Salary Statement

Company Name Ltd.  
Address Line 1, City, Postal Code

Employee Name	John Doe
Employee ID	EMP1234
Designation	Software Engineer
Department	IT Department
Pay Period	01 June 2024 - 30 June 2024
Date of Issue	02 July 2024

## Earnings & Deductions

Description	Earnings (USD)	Deductions (USD)
Basic Salary	2,800.00	
House Rent Allowance	700.00	
Transport Allowance	200.00	
Other Allowances	100.00	
Tax Deducted		300.00
Provident Fund		150.00
Health Insurance		80.00
Total	3,800.00	530.00
Net Salary	3,270.00 USD	

Authorized Signature: \_\_\_\_\_

## Important Notes:

- This Salary Statement is a confidential document intended for the employee's records.
- Salary figures are subject to company and statutory deductions.
- For any discrepancies, please contact the HR department within five business days.
- This statement does not serve as a legal proof of employment.
- Keep this document safe for future reference and verification purposes.