

Simple Salary Statement

For the month of: April 2024

Employee Name:	John Doe	Employee ID:	EMP-0005
Designation:	Software Engineer	Department:	Development
Bank Account:	****2514	Pay Date:	30-Apr-2024

Earnings	Amount (USD)	Deductions	Amount (USD)
Basic Salary	2,000.00	Tax	100.00
House Rent Allowance	800.00	Provident Fund	80.00
Conveyance	150.00	Health Insurance	40.00
Other Allowance	50.00		
Total Earnings	3,000.00	Total Deductions	220.00
		Net Salary	2,780.00

Important Notes

- This document is a sample and format for information only.
- Actual earnings and deductions should be calculated as per company policy and applicable laws.
- Always verify the figures before uploading/sending to employees.
- Ensure confidential handling of salary statements.
- This statement is usually generated/exported from HR or payroll software in XLS/XLSX format.