

# Standard Payslip

Payroll Processing Document

Company Name: Example Corporation

Payroll Period: 01-Jun-2024 to 30-Jun-2024

Date Issued: 01-Jul-2024

## Employee Information

Employee Name

John Doe

Employee ID

EMP123456

Department

Finance

Designation

Accountant

Bank Name

ABC Bank

Bank Account No.

XXXXXXX7890

PAN

ABCPD1234E

UAN

100200300400

## Earnings

Description	Amount (₹)
Basic Salary	30,000.00
House Rent Allowance (HRA)	12,000.00
Conveyance Allowance	2,000.00
Medical Allowance	1,250.00
Special Allowance	4,750.00
<strong>Total Earnings</strong>	<strong>50,000.00</strong>

## Deductions

Description	Amount (₹)
Provident Fund	1,800.00
Professional Tax	200.00
Tax Deducted at Source (TDS)	1,300.00
Other Deductions	0.00
<strong>Total Deductions</strong>	<strong>3,300.00</strong>

## Net Pay

Net Salary (₹)

**46,700.00**

**Important Notes:**

- This document serves as an official record of employee compensation for the specified pay period.
- Employees are advised to verify the accuracy of all details and report discrepancies promptly.
- Taxes and statutory deductions are as per prevailing government rules.
- Payslip is confidential and intended solely for the concerned employee.
- Retain this payslip for future reference and compliance purposes.