

Standard Payslip

Payroll Processing Document

Company Name: Example Corporation

Payroll Period: 01-Jun-2024 to 30-Jun-2024

Date Issued: 01-Jul-2024

Employee Information

Employee Name

John Doe

Employee ID

EMP123456

Department

Finance

Designation

Accountant

Bank Name

ABC Bank

Bank Account No.

XXXXXXXXX7890

PAN

ABCPD1234E

UAN

100200300400

Earnings

| Description | Amount (â‚¹) |
|----------------------------|------------------|
| Basic Salary | 30,000.00 |
| House Rent Allowance (HRA) | 12,000.00 |
| Conveyance Allowance | 2,000.00 |
| Medical Allowance | 1,250.00 |
| Special Allowance | 4,750.00 |
| Total Earnings | 50,000.00 |

Deductions

| Description | Amount (â‚¹) |
|------------------------------|-----------------|
| Provident Fund | 1,800.00 |
| Professional Tax | 200.00 |
| Tax Deducted at Source (TDS) | 1,300.00 |
| Other Deductions | 0.00 |
| Total Deductions | 3,300.00 |

Net Pay

Net Salary (â‚¹)

46,700.00

Important Notes:

- This document serves as an official record of employee compensation for the specified pay period.
- Employees are advised to verify the accuracy of all details and report discrepancies promptly.
- Taxes and statutory deductions are as per prevailing government rules.
- Payslip is confidential and intended solely for the concerned employee.
- Retain this payslip for future reference and compliance purposes.