

Yearly Salary Arrears Adjustment Schedule

Employee Name: John Doe
Employee ID: 13457
Department: Finance
Designation: Senior Accountant
Adjustment Year: 2023-2024

Month	Original Salary (INR)	Revised Salary (INR)	Arrears (INR)	Remarks
April 2023	45,000	50,000	5,000	Revised as per increment
May 2023	45,000	50,000	5,000	
June 2023	45,000	50,000	5,000	
July 2023	45,000	50,000	5,000	
August 2023	45,000	50,000	5,000	
September 2023	45,000	50,000	5,000	
Total Arrears Payable			30,000	

Important Notes:

- This schedule reflects salary adjustments for the specified year due to revisions or increments applied retrospectively.
- All figures must be cross-verified with official increment orders and payroll records before disbursement.
- Arrears are typically subject to taxation as per applicable laws.
- In case of disputes, the actual policy and approval documents will prevail.
- Contact HR department for any discrepancies or clarification regarding the calculation.