

# Final Settlement Wage Calculation

Date: 2024-06-30

## Employee Details

|                 |            |                 |            |
|-----------------|------------|-----------------|------------|
| Name            | John Doe   | Employee ID     | EMP-01234  |
| Department      | Finance    | Designation     | Accountant |
| Date of Joining | 2020-02-15 | Date of Leaving | 2024-06-15 |

## Wage Calculation

| Description                   | Amount (USD) |
|-------------------------------|--------------|
| Last Month Salary (Till Date) | 1,150.00     |
| Unclaimed Leave Encashment    | 475.00       |
| Bonus/Gratuity                | 300.00       |
| Any Other Earnings            | 0.00         |
| Deductions (PF, Loan, etc.)   | -220.00      |
| Tax Deductions                | -90.00       |

|                      |               |          |
|----------------------|---------------|----------|
|                      | Total Payable | 1,615.00 |
| Employee Signature   |               |          |
| Authorized Signatory |               |          |

### Important Notes:

- This document summarizes the final settlement as per company policies and employment contract.
- All calculations are subject to verification and statutory compliance.
- Employee should review details and raise queries within five working days.
- Signature on this document acknowledges receipt and agreement to the terms of final settlement.
- Keep this document for your personal employment records.