

# Final Settlement Wage Calculation

Date: 2024-06-30

## Employee Details

Name	John Doe	Employee ID	EMP-01234
Department	Finance	Designation	Accountant
Date of Joining	2020-02-15	Date of Leaving	2024-06-15

## Wage Calculation

Description	Amount (USD)
Last Month Salary (Till Date)	1,150.00
Unclaimed Leave Encashment	475.00
Bonus/Gratuity	300.00
Any Other Earnings	0.00
Deductions (PF, Loan, etc.)	-220.00
Tax Deductions	-90.00

Total Payable **1,615.00**

Employee Signature

Authorized Signatory

## Important Notes:

- This document summarizes the final settlement as per company policies and employment contract.
- All calculations are subject to verification and statutory compliance.
- Employee should review details and raise queries within five working days.
- Signature on this document acknowledges receipt and agreement to the terms of final settlement.
- Keep this document for your personal employment records.