

Final Settlement Salary Breakup

Employee Details

Name:	John Doe	Employee ID:	EMP987654
Designation:	Senior Developer	Department:	IT
Date of Joining:	15-Jan-2018	Last Working Day:	30-Jun-2024

Salary Breakup

Earnings	Amount (INR)
Basic Salary	40,000
House Rent Allowance (HRA)	16,000
Conveyance Allowance	4,000
Special Allowance	5,000
Leave Encashment	7,000
Bonus/Ex-Gratia	10,000
Total Earnings	82,000
Deductions	Amount (INR)
Provident Fund	4,800
Professional Tax	200
Income Tax (TDS)	5,500
Notice Period Recovery	0
Other Deductions	300
Total Deductions	10,800
Net Payable Amount	71,200

Important Notes

- The settlement is based on the employee's last drawn salary and applicable policies.
- All statutory deductions have been made as per the prevailing laws.

- Leave encashment and other allowances are calculated based on HR policy and leave balance.
- Any dues or recoveries (if applicable) are adjusted in the final amount.
- This document serves as a statement of final settlement and should be retained for future reference.