

# Quarterly Bonus Payment Statement

For the Quarter Ended: **March 31, 2024**

## Employee Details

Employee Name:	Jane Doe
Employee ID:	EMP0652
Department:	Sales
Designation:	Senior Account Manager

## Bonus Calculation Details

Description	Criteria/Metric	Amount (USD)
Performance Bonus	Achievement: 98% of Target	1500.00
Attendance Bonus	Perfect Attendance	300.00
Team Achievement Bonus	Exceeded Q1 Group Goal	400.00
<b>Total Quarterly Bonus</b>		<b>2200.00</b>
Less: Applicable Taxes		330.00
<b>Net Bonus Payable</b>		<b>1870.00</b>

## Payment Details

Payment Date:	April 15, 2024
Payment Method:	Bank Transfer
Bank Account (Last 4 digits):	XXXX1234

## Important Notes:

- This statement is for your records and reference only.
- All bonus calculations are based on company policies and submitted performance data.
- If you have any questions or believe there is an error, please contact HR within 7 days of issue.
- Bonuses may be subject to applicable statutory deductions as per local regulations.
- Retention of this document is recommended for tax and personal records.