

Payroll Deduction Statement

Employee Name: Jane Doe

Employee ID: 008194

Department: Accounting

Pay Period: 01 Jun 2024 – 15 Jun 2024

Position: Payroll Specialist

Statement Date: 15 Jun 2024

Earnings Summary

Description	Amount (USD)
Basic Salary	2,000.00
Overtime Pay	150.00
Bonus	100.00
Total Earnings	2,250.00

Deductions

Description	Amount (USD)
Income Tax	225.00
Social Security	135.00
Health Insurance	70.00
Retirement Plan	60.00
Total Deductions	490.00

Net Pay (USD):

1,760.00

Important Notes:

- This statement provides a detailed breakdown of all payroll deductions for the specified pay period.
- Ensure all information is accurate before utilizing for tax or record purposes.
- If discrepancies are found, contact your HR or Payroll department immediately.
- Document serves as proof of payment and deduction for both employee and employer.