

# Salary Disbursement Voucher

Date: 2024-05-30 Voucher No.: SDV-2024-115  
Department: Finance Prepared By: John Smith

## Employee Details

Name: Jane Doe Employee ID: EMP-0231  
Designation: Software Engineer Bank Name: ABC Bank  
Bank Account No.: 1234567890 IFSC Code: ABC0003567

## Salary Details

Earnings	Amount (USD)	Deductions	Amount (USD)
Basic Pay	3,000	Tax Deduction	120
HRA	1,000	Provident Fund	150
Allowances	500	Other Deductions	30
<b>Total Earnings</b>	<b>4,500</b>	<b>Total Deductions</b>	<b>300</b>
<b>Net Salary (Transferred)</b>		<b>4,200 USD</b>	

## Bank Transfer Details

Transaction Ref. No.: TRF-985431  
Transfer Date: 2024-05-30  
Transferred By: Michael Lee (Finance Executive)

Prepared By

Approved By

### Important Notes:

- This document serves as proof of salary disbursement via direct bank transfer.
- Ensure all bank details are accurate to avoid transfer failures.
- Retain this voucher for record-keeping and audit purposes.
- Contact HR for any discrepancies in the salary details or bank information.