

Detailed Salary Payment Voucher with Deductions

Voucher No.:
SLR-2024-0051

Date:
2024-06-10

Employee Name:
Jane Doe

Employee ID:
EMP-436

Designation:
Finance Officer

Department:
Accounts

Bank Account:
****5042

Pay Period:
01 June 2024 - 30 June 2024

Earnings		Deductions	
Basic Salary	\$3,000.00	Tax (Withholding)	\$250.00
House Rent Allowance	\$600.00	Provident Fund	\$180.00
Medical Allowance	\$200.00	Professional Tax	\$25.00
Transport Allowance	\$100.00	Loan EMI	\$150.00
		Other Deductions	\$20.00
Total Earnings	\$3,900.00	Total Deductions	\$625.00
Net Payable Salary			\$3,275.00

Prepared By:
Peter Grant

Checked By:
Kavita Sharma

Authorized By:
Management

Employee Signature:

- Important Notes:**
- This document serves as an official record of salary payment for the specified period.
 - All amounts are shown before and after statutory and company deductions.
 - Please verify all entries; discrepancies should be reported within 5 working days.
 - This voucher must be signed by the employee upon receipt of salary.
 - Retain a copy for audit and record-keeping purposes.