

Efficient Employee Payscale Structure Sheet

Company Name: ABC Enterprises Pvt. Ltd.

Department: Operations

Pay Period: July 2024 - June 2025

Employee ID	Name	Designation	Grade/Level	Basic Salary	HRA	Allowances	Deductions	Net Pay
EMP001	Rohan Sharma	Manager	L5	₹ 65,000	₹ 19,500	₹ 9,000	₹ 2,000	₹ 91,500
EMP002	Priya Singh	Senior Analyst	L4	₹ 49,000	₹ 14,700	₹ 6,500	₹ 1,700	₹ 68,500
EMP003	Ankit Verma	Junior Analyst	L2	₹ 28,000	₹ 8,400	₹ 3,800	₹ 1,100	₹ 39,100
EMP004	Sunita Joshi	HR Executive	L3	₹ 33,000	₹ 9,900	₹ 4,200	₹ 1,300	₹ 45,800

Important Notes:

- Ensure all entries are regularly updated to reflect changes in salary structure and designations.
- Confidential document to be accessed only by authorized HR personnel and management.
- Allowance and deduction types may differ per company policy and employee eligibility.
- Net pay reflects the actual amount credited to the employee's account.
- Consult payroll or HR in case of any discrepancies or queries regarding the payscale.