

Efficient Employee Payscale Structure Sheet

Company Name: ABC Enterprises Pvt. Ltd.

Department: Operations
Pay Period: July 2024 - June 2025

Employee ID	Name	Designation	Grade/Level	Basic Salary	HRA	Allowances	Deductions	Net Pay
EMP001	Rohan Sharma	Manager	L5	â,¹ 65,000	â,¹ 19,500	â,¹ 9,000	â,¹ 2,000	â,¹ 91,500
EMP002	Priya Singh	Senior Analyst	L4	â,¹ 49,000	â,¹ 14,700	â,¹ 6,500	â,¹ 1,700	â,¹ 68,500
EMP003	Ankit Verma	Junior Analyst	L2	â,¹ 28,000	â,¹ 8,400	â,¹ 3,800	â,¹ 1,100	â,¹ 39,100
EMP004	Sunita Joshi	HR Executive	L3	â,¹ 33,000	â,¹ 9,900	â,¹ 4,200	â,¹ 1,300	â,¹ 45,800

Important Notes:

- Ensure all entries are regularly updated to reflect changes in salary structure and designations.
- Confidentialâ€”document to be accessed only by authorized HR personnel and management.
- Allowance and deduction types may differ per company policy and employee eligibility.
- Net pay reflects the actual amount credited to the employeeâ€™s account.
- Consult payroll or HR in case of any discrepancies or queries regarding the payscale.