

ESI/PF Challan Submission Summary

Company Name: Acme Enterprises Pvt. Ltd.

Establishment Code No.: ABC1234567

Month & Year: June 2024

Date of Submission: 05 July 2024

S. No.	Challan Type	Challan No.	Challan Date	Total Amount (₹,')	Number of Employees	Bank/Portal Reference No.
1	PF (Provident Fund)	PFCH12345	03 Jul 2024	56,000	45	BANKREF4455
2	ESI (Employees' State Insurance)	ESICH67890	03 Jul 2024	18,500	32	BANKREF9987

Remarks: Monthly statutory deductions for all employees have been duly deposited with concerned authorities.

Authorised Signatory
(HR/Admin Department)

Important Notes:

- This summary must be retained for future statutory audits and inspections.
- Verify all challan numbers and bank reference numbers are cited correctly.
- Proof of online payment must be attached separately as supporting documentation.
- Any discrepancies should be reported to HR/Accounts immediately.
- Ensure timely submission of ESI/PF contributions to avoid penalties.