

Payroll Income Tax Declaration Form

Employee Information

Full Name

Employee ID

Department

Designation

Date of Birth

Date of Joining

Tax Identification

Tax ID / PAN Number

Fiscal Year

e.g. 2024-25

Declaration of Other Incomes

Details of Other Incomes (if any)

e.g. Rental income, interest, etc.

Investment Declarations (Section 80C/Other Deductions)

Total Investments (80C, 80D, etc.)

Housing Loan Principal

Education Loan Interest

Other Deductions (specify)

Declaration

I hereby declare that the above information is true and correct to the best of my knowledge and belief. I understand that any false declaration may attract penal action as per applicable laws. I also undertake to submit documentary evidence for the above, whenever required by the employer or authorities.

Employee's Signature

Date

Important Notes

- This form is required for accurate calculation of payroll income tax deduction at source (TDS).
- Provide genuine and complete information; false details may lead to penalties.
- Submit supporting documents when requested by HR or legal authorities.
- Update this declaration annually or whenever there is a change in your tax exemptions or deductions.
- Consult the tax department or a tax consultant if unsure about any entry.