

# Income Tax Deduction Declaration Statement

(For the Financial Year 2024-2025)

## Personal Information

Employee Name	[Your Name Here]
Employee Code / ID	[Employee Code]
PAN Number	[ABCDE1234F]
Designation	[Designation]
Department	[Department]
Address	[Complete Address]

## Details of Proposed Deductions/Exemptions

Section	Particulars	Amount (₹,¹)
80C	Life Insurance Premium / PPF / NSC etc.	[Amount]
80D	Medical Insurance Premium	[Amount]
24(b)	Interest on Housing Loan	[Amount]
80G	Donations	[Amount]
Others	[Specify, if any]	[Amount]

## Declaration

I hereby declare that the information and particulars furnished above are true and correct to the best of my knowledge and belief. I undertake to submit all relevant supporting documents whenever required by the employer or tax authorities.

Date:  
[DD/MM/YYYY]

Signature of Employee

[Name]

## Important Notes:

- Ensure all information provided is accurate and consistent with supporting documents.
- Submission of this declaration does not guarantee acceptance of deductions unless proofs are provided as required.
- This declaration must be submitted before the employer's specified deadline.
- Any false declaration may attract penalties under Income Tax laws.
- Update your declaration if there are any changes during the financial year.