

Form 12BB

Statement showing particulars of claims by an employee for deduction of tax under section 192

Name of the Employee: _____

Employee ID / Code: _____

PAN: _____

Financial Year: 20____ - 20____

S. No.	Nature of Claim	Amount Claimed (Rs.)	Evidence/Particulars
1	House Rent Allowance (HRA) a) Rent paid to landlord b) Name & address of landlord c) PAN of landlord (if rent > Rs. 1 lakh p.a.)	_____	a) _____ b) _____ c) _____
2	Leave Travel Allowance (LTA) Amount of exemption claimed	_____	Proof of travel / journey: _____
3	Deductions under Chapter VI-A a) 80C: Life insurance, PPF, NSC, etc. b) 80CCC: Pension Fund c) 80CCD: NPS Contribution d) Others (specify)	a) _____ b) _____ c) _____ d) _____	Document proofs submitted
4	Interest on housing loan (Section 24) Amount of interest paid on housing loan	_____	Lender's name & address: _____ PAN of lender: _____ Interest certificate: _____

Date: _____

Place: _____

Signature of Employee: _____

Important Notes:

- Form 12BB is to be submitted by the employee to the employer for declaration of tax-saving investments and claims.
- Supporting documents should be attached wherever applicable.
- The employer may demand original documents for verification.
- Incorrect or false declarations may attract penalty/prosecution under the Income Tax Act.
- This form is usually collected by employers at the start or middle of each financial year.