

Employee Income Tax Declaration for Financial Year 2024-2025

Employee Details

Employee Name	John Doe
Employee Code	EMP12345
PAN Number	ABCDE1234F
Department	Finance
Designation	Accountant

Income Tax Declaration

Particulars	Amount (₹)
House Rent Allowance (HRA) Exemption	84,000
Section 80C (PF, LIC, ELSS, etc.)	150,000
Section 80D (Medical Insurance)	25,000
Home Loan Interest (Section 24b)	200,000
Other Deductions (if any)	15,000
Total Declared Amount	474,000

Declaration

I, John Doe, hereby declare that the information provided above is true and accurate to the best of my knowledge. I undertake to submit all required documents in support of my declarations. I understand that failure to provide valid proof may result in withdrawal of tax benefits.

Date: _____

Place: _____

Signature of Employee

Important Notes

- All declarations must be supported with valid documentary evidence.
- Incorrect or false declarations may lead to disciplinary action and tax recovery.
- Final tax computation will be based on documents submitted at the end of the financial year.
- This declaration is only for tax planning purposes, not a proof of investment.

- Submit your proof of investment before the deadline specified by the employer.