

Year-to-Date Payroll Summary Report

Employee Name:

Jane Doe

Employee ID:

123456

Department:

Finance

Position:

Senior Accountant

Report Period:

January 1, 2024 – June 30, 2024

Payroll Summary

Pay Date	Gross Pay	Deductions	Net Pay	Tax Withheld
2024-01-31	\$5,000.00	\$800.00	\$4,200.00	\$650.00
2024-02-29	\$5,000.00	\$800.00	\$4,200.00	\$650.00
2024-03-31	\$5,000.00	\$800.00	\$4,200.00	\$650.00
2024-04-30	\$5,000.00	\$800.00	\$4,200.00	\$650.00
2024-05-31	\$5,000.00	\$800.00	\$4,200.00	\$650.00
2024-06-30	\$5,000.00	\$800.00	\$4,200.00	\$650.00
Total	\$30,000.00	\$4,800.00	\$25,200.00	\$3,900.00

Important Notes

- This report summarizes payroll information for the specified year-to-date period.
- All amounts are displayed before and after applicable deductions and taxes.
- Employees should review the report for accuracy and retain it for personal records or tax filing.
- Contact the HR or payroll department regarding any discrepancies or questions.
- Tax withholdings are subject to adjustments based on updated personal tax information.