

Consolidated Payroll Expense Statement

Company Name: **Acme Corp**
Payroll Period: **01-May-2024 to 31-May-2024**
Date Prepared: **05-Jun-2024**
Prepared By: **Jane Smith, Payroll Manager**

Payroll Summary

Department	No. of Employees	Gross Salary	Allowances	Deductions	Net Salary
Administration	12	48,000	4,800	3,500	49,300
Sales	18	72,000	7,200	4,800	74,400
Engineering	25	125,000	12,500	8,750	128,750
Support	10	30,000	3,000	2,000	31,000
Total	65	275,000	27,500	19,050	283,450

Expense Breakdown

Expense Category	Amount
Basic Salaries	275,000
Allowances	27,500
Bonuses	8,000
Overtime Payments	5,200
Employer Contributions (Social Security, etc.)	19,800
Total Payroll Expenses	335,500

Important Notes

- This statement consolidates all payroll-related expenses for the reporting period.
- Figures should be cross-verified against supporting payroll records.
- Ensure compliance with local and national payroll regulations.
- Retain this document for audit and statutory filing purposes.
- Sensitive employee data should be kept confidential at all times.