

# Comparative Payroll Report

Date: June 30, 2024  
Prepared by: Payroll Department

## Period Comparison

Employee Name	Position	Department	Payroll Period 1 (May 2024)	Payroll Period 2 (June 2024)	Difference
Emma Johnson	Accountant	Finance	\$4,800	\$5,100	\$300
Liam Smith	Developer	IT	\$6,000	\$6,000	\$0
Sophia Lee	HR Officer	HR	\$3,500	\$3,700	\$200
Noah Brown	Designer	Marketing	\$4,200	\$4,100	-\$100

## Summary by Department

Department	Period 1 Total	Period 2 Total	Change
Finance	\$4,800	\$5,100	\$300
IT	\$6,000	\$6,000	\$0
HR	\$3,500	\$3,700	\$200
Marketing	\$4,200	\$4,100	-\$100
Total	\$18,500	\$18,900	\$400

## Remarks

Payroll increases are mainly due to standard salary adjustments and additional allowances. Any significant changes have been validated by the HR Department.

## Important Notes:

- This report is confidential and should be shared only with authorized personnel.
- Comparative payroll reports help identify trends, discrepancies, and budgeting needs.
- All salary figures are gross amounts, excluding statutory deductions.
- Differences in pay may be due to overtime, bonuses, or payroll corrections.
- Always verify data accuracy before using this report for analysis or decision-making.