

# Company Name Pvt. Ltd.

123 Business Avenue,  
City Name, State - ZIP  
Phone: (0123) 456-7890  
Email: info@company.com

## Monthly Salary Certificate

Date: 30-June-2024  
Certificate No: MSC/2024/0678

### To Whom It May Concern,

This is to certify that **Mr. John Doe**, holding Employee ID **EMP0283**, is employed with **Company Name Pvt. Ltd.** as a **Software Engineer** since **12th March 2021**.

His monthly salary details for the month of **June 2024** are as follows:

Earnings	Amount (INR)	Deductions	Amount (INR)
Basic Salary	40,000	PF	2,400
House Rent Allowance	18,000	Professional Tax	200
Conveyance	2,000	Income Tax	3,000
Medical Allowance	1,500	Others	500
Special Allowance	3,500		
<b>Total Earnings</b>	<b>65,000</b>	<b>Total Deductions</b>	<b>6,100</b>
<b>Net Salary (INR)</b>			<b>58,900</b>

This certificate has been issued upon the request of the employee for personal/income tax/official purposes.

Authorized Signatory  
Company Name Pvt. Ltd.  
(Official Seal)

### Important Notes:

- This certificate is issued based on the current records of the company.
- It is valid only for the stated month and should not be treated as a guarantee of future employment or salary.
- Unauthorized alterations or misuse of this certificate is strictly prohibited.
- For verification, please contact the company's HR department.