

Annual Salary Certificate

[Company Name]

[Company Address]

To Whom It May Concern,

This is to certify that **[Employee Name]**, holding the position of **[Designation]** (Employee ID: **[Employee ID]**) has been employed with **[Company Name]** since **[Date of Joining]**.

The annual salary details for the period **[Start Date]** to **[End Date]** are as follows:

Basic Salary	[Amount]
House Rent Allowance (HRA)	[Amount]
Other Allowances	[Amount]
Gross Annual Salary	[Total Amount]
Deductions	[Amount/Description]
Net Annual Salary	[Net Amount]

This certificate is issued upon the employee's request for official purposes.

Authorized Signatory
[Name]
[Designation]
[Company Name]
[Date]

Important Notes:

- This document is issued for verification and reference only.
- Salary details mentioned above are confidential and intended solely for the recipient.
- The certificate does not guarantee employment beyond the stated period.
- Alteration or misuse of this certificate is strictly prohibited.
- For authenticity, please contact the issuing company directly.