

# Payroll Register

Department-Wise | June 2024

## Department: Finance

Emp. ID	Name	Designation	Basic Salary	Allowances	Deductions	Net Pay
FIN001	Ashley Morgan	Accountant	30,000	8,000	2,500	35,500
FIN002	Ethan Price	Senior Analyst	42,000	10,500	3,800	48,700
<b>Total (Finance)</b>						<b>84,200</b>

## Department: Human Resources

Emp. ID	Name	Designation	Basic Salary	Allowances	Deductions	Net Pay
HR001	Maya Patel	HR Manager	38,500	9,000	3,200	44,300
HR002	Samir Das	Recruiter	28,000	7,500	2,000	33,500
<b>Total (HR)</b>						<b>77,800</b>

## Department: Operations

Emp. ID	Name	Designation	Basic Salary	Allowances	Deductions	Net Pay
OPS001	Liam Chen	Ops Supervisor	40,000	9,500	4,100	45,400
OPS002	Sophia Kim	Assistant	22,500	6,500	1,900	27,100
<b>Total (Operations)</b>						<b>72,500</b>

- Payroll registers must be reviewed and approved by authorized personnel.
- All amounts are in local currency and gross before taxation unless otherwise stated.
- Ensure accurate deductions for statutory requirements and verify all allowances.
- Maintain confidentiality of employee salary details as per company policy.
- This document should be securely archived for compliance and audit purposes.