

ABC Corporation Ltd.

123 Business Street
City, Country 100010
Tel: +123 456 7890
Email: hr@abccorp.com

Advice Ref: PD/2024/06/001

Date: 2024-06-04

Bank Name: XYZ Bank Ltd.

Account No.: 001234567890

Payroll Disbursement Bank Advice

To:
The Manager,
XYZ Bank Ltd.
Main Branch, City

Please find below the list of employees for whom salary is to be credited to their respective bank accounts for the month of **May 2024**.

Sr. No.	Employee Name	Account Number	IFSC Code	Net Pay Amount (in USD)
1	Sophia Carter	0054321000987	XYZB0001234	2,500.00
2	Liam Johnson	0087561002456	XYZB0001234	2,200.00
3	Emma Williams	0036457860123	XYZB0001234	2,800.00
4	Olivia Martinez	0012398576543	XYZB0001234	2,350.00
Total				9,850.00

Kindly debit our account and credit the above employees' accounts accordingly.

Authorized Signatory

HR Manager

Important Notes:

- Ensure all employee account details are accurate before submission.
- Confidentiality of payroll information must be strictly maintained.
- This advice should be signed by authorized personnel only.
- Retain a copy for record and future reference.