

# Standard ESI Contribution Sheet

Establishment Name: ABC Manufacturing Pvt. Ltd.  
ESI Code Number: 1234567890  
Wage Month: June 2024

S. No.	Employee Code	Employee Name	ESI Number	No. of Days Worked	Gross Wages (₹)	Employee Contribution (₹)	Employer Contribution (₹)	Total Contribution (₹)
1	EMP001	Rahul Kumar	1201012345	26	18,000	324	468	792
2	EMP002	Megha Sharma	1201012346	25	16,500	297	429	726
3	EMP003	Vikram Singh	1201012347	26	19,200	346	499	845
				Total	53,700	967	1,396	2,363

## Authorized Signatory

Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Signature: \_\_\_\_\_

## Important Notes:

- This sheet should be prepared every wage month and maintained for record and compliance.
- Contributions must be deposited with ESI authorities within prescribed timelines every month.
- Ensure employee details and ESI numbers are accurate to avoid processing delays.
- Both employee and employer contributions should be calculated at current prescribed rates (as per ESI Act).
- This document is essential for compliance verification and inspections by ESI authorities.