

Monthly PF Contribution Report

Employer Name: ABC Manufacturing Pvt. Ltd.

PF Code: PF/123456/789

Reporting Month: May 2024

Date of Submission: 06 June 2024

PF Contribution Details

Sr. No.	Employee Name	Employee ID	UAN	Gross Wages (₹)	Employee PF Contribution (₹)	Employer PF Contribution (₹)	Total Contribution (₹)
1	Rahul Sharma	EMP001	100245678900	26,000	1,560	800	2,360
2	Sneha Mehta	EMP002	100245678901	28,000	1,680	860	2,540
3	Vikas Gupta	EMP003	100245678902	22,500	1,350	675	2,025
4	Neha Singh	EMP004	100245678903	30,000	1,800	900	2,700
Total					6,390	3,235	9,625

Declaration

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Authorized Signatory

(Name & Designation)

Date: 06 June 2024

Important Notes:

- This report should be submitted to the relevant Provident Fund authority every month by the due date.
- Ensure that employee UAN and contribution details are accurate to avoid discrepancies.
- Late filing or payment of contributions may lead to penalties under PF rules.
- Keep a copy of this report and acknowledgment for your records.