Employee-wise PF Deduction Record

Payroll Period: June 2024

S. No.	Employee Name	Employee ID	Designation	PF Account No.	Basic Salary (â,¹)	Employee PF Deduction (â,¹)	Employer PF Contribution (â,¹)	Total PF Amount (â,¹)	Remarks
1	Rohit Sharma	EMP001	Software Engineer	PF12345	32,000	1,920	1,920	3,840	---
2	Priya Singh	EMP002	HR Manager	PF12346	45,000	2,700	2,700	5,400	---
3	Sachin Desai	EMP003	Accountant	PF12347	28,000	1,680	1,680	3,360	---
4	Neha Kapoor	EMP004	Marketing Executive	PF12348	30,000	1,800	1,800	3,600	---

Important Notes:

- This record should be maintained and updated for every payroll period.
- Ensure accuracy of employee PF account numbers to avoid remittance issues.
- Both employee and employer contributions are shown as per statutory rates.
- Keep this record confidential and accessible only to authorized personnel.
- Any correction or revision must be duly authorized and documented.