

Simplified Arrears Payment Breakdown Sheet

Employee Name: Jane Doe

Employee ID: 102579

Department: Finance

Designation: Accountant

Pay Period: Jan 2023 - Jun 2023

Prepared On: 2024-06-21

Arrears Payment Calculation

Month	Basic Pay	Revised Pay	Difference (Arrears)
Jan 2023	â,130,000	â,132,500	â,12,500
Feb 2023	â,130,000	â,132,500	â,12,500
Mar 2023	â,130,000	â,132,500	â,12,500
Apr 2023	â,130,000	â,133,000	â,13,000
May 2023	â,130,000	â,133,000	â,13,000
Jun 2023	â,130,000	â,133,000	â,13,000
Total	â,11,80,000	â,11,96,500	â,16,500

Deductions Summary

Description	Amount
PF (Provident Fund) Adjustment	â,11,500
Tax Deducted at Source (TDS)	â,12,000
Other Deductions	â,10
Total Deductions	â,13,500

Net Arrears Payable

Gross Arrears	â,16,500
Total Deductions	â,13,500
Net Payable	â,13,000

Important Notes

- Arrears are computed based on revised pay scales and applicable retrospective periods.

- All statutory deductions are applied as per prevailing rules.
- Verify all figures and report discrepancies promptly to the Payroll Department.
- This sheet is for reference only and does not constitute legal proof of payment.
- Retention of this document for audit and future reference is recommended.