

# Standardized Wage Distribution Pay Sheet

Pay Period: 01 June 2024 - 30 June 2024

Emp. ID	Name	Designation	Days Worked	Basic Wage	Allowances	Deductions	Net Pay	Signature
EMP001	Jane Doe	Supervisor	26	32,000	2,500	1,000	33,500	
EMP002	Rahul Kumar	Operator	24	20,000	1,500	800	20,700	
EMP003	Anjali Singh	Helper	28	15,000	1,000	600	15,400	

Total Employees	Total Disbursed
3	69,600

Authorized Signatory

Name: \_\_\_\_\_

Received By

Name: \_\_\_\_\_

## Important Notes:

- This pay sheet records distribution of standardized wages as per company and legal guidelines.
- Payroll calculations include details of basic wage, days worked, allowances, and all deductions.
- Employee signatures acknowledge receipt of wages for listed period.
- Ensure all details are checked for completeness before final sign-off.
- Maintain this document for official and audit/reference purposes.