

# Pay Sheet for Wage Distribution

Company/Organization: **ABC Manufacturing Ltd.**

Department: **Production**

Pay Period: **01 Jun 2024 - 30 Jun 2024**

Date of Payment: **05 Jul 2024**

Pay Sheet No.: **PS-2406-021**

Prepared by: **John Doe**

## Employee Wage Distribution

Sl. No.	Employee Name	Employee ID	Designation	Days Worked	Basic Wage	Allowances	Deductions	Net Payment	Signature/Thumb
1	Rahul Sharma	EMP001	Operator	26	₹18,000	₹1,500	₹500	₹19,000	
2	Suman Lata	EMP002	Technician	27	₹20,000	₹1,800	₹700	₹21,100	
3	Anil Kumar	EMP003	Helper	25	₹15,000	₹1,200	₹400	₹15,800	
<b>Total (₹)</b>								<b>₹55,900</b>	

### Important Notes:

- This pay sheet is strictly for internal wage distribution and record-keeping purposes.
- Each employee must acknowledge receipt by sign or thumb impression in the respective column.
- All wage calculations are subject to verification and audit by authorized personnel.
- Deductions should be in accordance with company policy and applicable statutory requirements.
- Keep this document confidential and store it securely.