

Third-Party Payment Disbursement Form

Payer's Information

Full Name

Enter full name

Contact Number

Enter contact number

Email Address

Enter email address

Recipient (Third-Party) Information

Recipient Name

Enter recipient name

Contact Number

Enter contact number

Bank Name

Enter bank name

Bank Account Number

Enter account number

Payment Details

Amount (in USD)

Purpose of Payment

Enter purpose

Disbursement Method

Select 

Payment Date

Authorization

Authorized By (Name)

Enter name

Signature

Sign here

Date

Important Notes:

- This form must be fully completed and authorized before processing any third-party payments.
- Supporting documents verifying the purpose and recipient information may be required.
- All disbursements are subject to review and approval by the relevant authority.
- Ensure banking details are accurate to prevent delays or misdirected payments.
- Unauthorized or incomplete forms may result in payment rejection.