

Electronic Payment Order

EPO Number: EPO-2024-0001

Date of Issue: 2024-06-21

Payment Due Date: 2024-06-24

Payer Information

Company Name: Acme Corporation Ltd.

Account Number: 1234567890

Contact Person: John Doe

Email: john.doe@acme.com

Beneficiary Information

Beneficiary Name: Zenith Supplies Co.

Bank Name: State Bank

Bank Account Number: 9876543210

IFSC / SWIFT Code: SBIN0000123

Payment Details

Description	Amount	Currency
Office Supplies Invoice #INV-1027	1,500.00	USD
Delivery Charges	50.00	USD
Total	1,550.00	USD

Authorization

Authorized by: Maria Smith

Designation: Finance Manager

Signature: _____

Date: _____

Important Notes:

- This Electronic Payment Order (EPO) is valid only for the details specified above.
- Ensure beneficiary account information is accurate before processing.
- Retain a copy of this EPO for audit and compliance purposes.
- Contact the authorized person for any queries regarding this payment.
- Unauthorized changes to this document may result in payment rejection.