

Bank Transfer Payment Order

Order Details

Payment Order Number: PO-2024-0001

Date of Issue: 2024-07-09

Company/Remitter Name: ABC Solutions Ltd.

Reference (Invoice/Contract): Invoice #INV-4567

Beneficiary Bank Account Information

Beneficiary Name: XYZ Supplies Inc.

Bank Name: Fictional National Bank

Bank Address: 1234 Main Street, City, Country

Bank SWIFT/BIC: FNBCCXXX

Account Number / IBAN: FR14 2004 1010 0505 0001 3M02 606

Account Currency: EUR

Payment Details

Amount to Transfer: € 19,500.00

Payment Purpose/Details: Payment for office equipment as per invoice

Payment Date Requested: 2024-07-10

Charges Incurred By: Remitter

Authorisation

Authorised By: John Smith

Signature: _____

Date: 2024-07-09

Important Notes

- Ensure all beneficiary bank details are accurate to avoid transfer failures or delays.
- This document should be authorised according to company policy before submission to the bank.
- Keep a copy of this payment order and associated proof of transfer for your records.
- Bank transfer instructions are irrevocable once processed by the bank.
- Charges may apply; clarify with your bank regarding any costs involved.