

ABC Corporation Ltd.

123 Business Avenue,
City, State ZIP Code
Phone: (123) 456-7890
Email: info@abccorp.com

Date: June 15, 2024
Reference No: ABC/FIN/2024/0872

To,
Mr. John Doe
Doe Industries Pvt. Ltd.
78 Market Street,
City, State ZIP Code

Subject: Payment Settlement Confirmation Letter

Dear Mr. Doe,

This is to confirm the receipt and settlement of payment due to **ABC Corporation Ltd.** from **Doe Industries Pvt. Ltd.** as per the following details:

Invoice No.: INV-2024-1532

Invoice Date: May 20, 2024

Amount Received: USD 8,500

Payment Mode: Bank Transfer

Date of Settlement: June 14, 2024

With this payment, all outstanding dues against the above invoice stand cleared. We appreciate your prompt settlement and value our continued business relationship.

Kindly retain this letter as official confirmation of the payment settlement for your records.

Sincerely,

Emily Smith

Finance Manager

ABC Corporation Ltd.

Important Notes:

- This confirmation should be kept for future reference and audit purposes.
- Verify all details; report any discrepancy immediately.
- This document does not serve as a tax invoice.
- Contact the Finance Department in case of any queries regarding this settlement.

