

Receivable Account Statement

Account Name: John Doe Enterprises

Account Number: 123456789

Address: 120 Business Ave, City, Country

Statement Date: 2024-06-20

Period Covered: 2024-05-01 to 2024-05-31

Contact: johndoe@email.com

Date	Reference	Description	Debit	Credit	Balance
2024-05-01	INV-1005	Invoice Issued	5,000.00		5,000.00
2024-05-10	RCPT-205	Payment Received		2,000.00	3,000.00
2024-05-20	INV-1010	Invoice Issued	3,500.00		6,500.00
2024-05-28	CR-110	Credit Note		500.00	6,000.00
2024-05-31	RCPT-208	Payment Received		2,000.00	4,000.00
			Total Debit		8,500.00
			Total Credit		4,500.00
			Outstanding Balance		4,000.00

IMPORTANT NOTES:

- This statement is for information purposes and may not reflect recent payments.
- Please verify all entries; report discrepancies within 7 days.
- Outstanding balances are due as per credit terms agreed upon.
- Keep this statement for your records and future reference.