

Statement of Account

Professional Services

From:

ABC Consulting Group
1234 Elm Street
Metropolis, TX 12345
Phone: (555) 123-4567
Email: contact@abcconsulting.com

To:

XYZ Corporation
9876 Oak Avenue
Gotham, CA 98765
Phone: (555) 987-6543
Email: accounting@xyzcorp.com

Statement No: SA-2024-001

Date Issued: 2024-06-16

Period Covered: May 1, 2024 - May 31, 2024

Due Date: June 30, 2024

Date	Description	Reference	Debit	Credit	Balance
2024-05-02	Consultation Fee - May	INV-202405-101	2,000.00	-	2,000.00
2024-05-15	Retainer Fee	INV-202405-105	1,000.00	-	3,000.00
2024-05-20	Payment Received	RCPT-202405-56	-	2,000.00	1,000.00
2024-05-30	Advisory Session	INV-202405-122	750.00	-	1,750.00
Total			3,750.00	2,000.00	1,750.00

Amount Due: \$1,750.00

Important Notes:

- This statement is issued for professional services rendered within the covered period.
- Please review all transactions for accuracy and notify us promptly of any discrepancies.
- Payment is due by the due date indicated above to avoid late charges.
- This statement does not serve as a tax invoice and may not include applicable taxes.

If you have any questions regarding this statement, please contact our office.