

Client Payment Account Summary

Client Name:	John Doe
Account Number:	ACC123456
Statement Date:	2024-06-18
Period Covered:	2024-05-01 to 2024-05-31

Transaction Summary

Date	Description	Reference	Amount	Status
2024-05-02	Invoice Payment	INV-2221	\$1,200.00	Received
2024-05-12	Invoice Payment	INV-2222	\$950.00	Received
2024-05-18	Service Adjustment	ADJ-303	-\$150.00	Processed
2024-05-28	Payment Received	PMT-214	\$1,000.00	Received

Total Credits: \$3,150.00 | Total Debits: -\$150.00 | Balance: \$3,000.00

Important Notes

- This document serves as a summary of transactions for your payment account within the covered period.
- Please review the entries and notify us of any discrepancies within 7 days.
- Keep this summary for your financial records and future reference.
- For detailed statements or queries, contact the Accounts Department.