

# International Wire Transfer Payment Instruction

## Sender Information

Account Holder Name:

[Sender's Full Name]

Sender's Bank Name:

[Sender's Bank Name]

Account Number / IBAN:

[Sender's Account Number / IBAN]

Bank Address:

[Sender's Bank Address]

SWIFT/BIC Code:

[Sender's Bank SWIFT/BIC]

## Recipient Information

Beneficiary Name:

[Recipient's Full Name/Business Name]

Beneficiary Bank Name:

[Recipient's Bank Name]

Account Number / IBAN:

[Recipient's Account Number / IBAN]

Bank Address:

[Recipient's Bank Address]

SWIFT/BIC Code:

[Recipient's Bank SWIFT/BIC]

## Payment Details

Amount:

[Transfer Amount & Currency]

Date of Transfer:

[Date]

Reference / Purpose:

[Payment Reference or Description]

Additional Instructions:

[Any additional notes/instructions]

## Important Notes

- Ensure all recipient details, especially IBAN and SWIFT/BIC codes, are accurate to avoid delays.
- Confirm transfer limits and fees with your bank before initiating the wire transfer.
- International transfers may take 1-5 business days depending on intermediary banks and local holidays.

- Retain the confirmation or transaction receipt for your records.
- This document is for information purposes and does not constitute proof of payment.