

CERTIFIED WORK COMPLETION STATEMENT

Date of Statement: _____

Project Name: _____

Project Location: _____

Work Order / Ref No.: _____

Date of Work Order: _____

Contractor: _____

Client / Owner: _____

Scope of Work: _____

Date Work Commenced: _____

Date Work Completed: _____

Statement

I hereby certify that the work described above has been fully completed in accordance with the approved plans, specifications, terms, and conditions of the contract/work order.

All work has been inspected and found to be satisfactory.

Certified by Contractor:

Name & Signature

Verified by Client/Owner:

Name & Signature

Important Notes:

- This document serves as formal evidence that all contracted works have been completed.
- Ensure all parties sign and date before making any final payments.
- Any disputes or incomplete works should be clearly stated before signing.
- Keep both physical and digital copies for your records.
- Check that the statement aligns with project specifications and contract terms.