

# Official Monthly Invoice Payment Statement

**Company Name:** Acme Corp Ltd.  
**Address:** 123 Main Street, City, Country  
**Email:** billing@acmecorp.com  
**Phone:** +1 234 567 8900  
**Client Name:** John Doe Company  
**Address:** 456 Market Ave, Suite 210, City, Country  
**Email:** accounts@johndoe.com  
**Phone:** +1 210 555 2345

**Statement No:** INV-2024-001  
**Statement Date:** 30 June 2024  
**Period Covered:** 01 June 2024 – 30 June 2024  
**Due Date:** 15 July 2024

## Invoice Details

Invoice #	Date Issued	Description	Amount (USD)	Status	Date Paid
INV-907	03 Jun 2024	Web Development Services	1,200.00	Paid	10 Jun 2024
INV-921	17 Jun 2024	Monthly Maintenance	300.00	Unpaid	-
INV-935	28 Jun 2024	Consultation	500.00	Unpaid	-

**Total Invoiced:** \$2,000.00  
**Total Paid:** \$1,200.00  
**Total Outstanding:** **\$800.00**

## Important Notes

- This statement summarizes all invoice and payment activity for the month indicated above.
- Please settle outstanding payments by the due date to avoid service interruptions or late fees.
- Contact the billing department immediately if there are any discrepancies.
- This document serves as an official financial record for both parties.
- Keep this statement for your tax and accounting records.