

# Standard Payment Schedule Document

## Project / Invoice Details

Document No.	PS-2024-0031
Date	June 23, 2024
Project Name	Website Redesign Project
Client Name	ABC Corporation
Contact Person	John Smith

## Payment Schedule

Milestone	Description	Due Date	Amount (USD)	Status
1	Initial Deposit	July 01, 2024	\$2,000	Pending
2	Design Approval	July 20, 2024	\$3,000	Pending
3	Development Completion	August 15, 2024	\$4,000	Pending
4	Final Review & Delivery	August 30, 2024	\$1,000	Pending
Total			\$10,000	

## Payment Instructions

Please remit payment to the following account:

**Account Name:** XYZ Web Services Ltd.

**Bank:** ABC Bank

**Account Number:** 1234567890

**SWIFT Code:** ABCDUS11

Important Notes:

- Payment should be made according to the stated schedule and milestones.
- Delay in payment may result in suspension of project activities.
- All payments are exclusive of applicable taxes and fees.
- This document should be signed and acknowledged by both parties.
- Contact us promptly for any queries or discrepancies in the schedule.