

Standard Capital Budget Template

Business Name: ABC Small Enterprises
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Fiscal Year: 2024
Date: 2024-07-01

Planned Capital Expenditures

Project / Item	Description	Estimated Cost	Priority	Funding Source	Planned Purchase Date
Equipment Upgrade	Replace outdated machinery with energy-efficient models	\$15,000	High	Business Loan	2024-09-15
Delivery Vehicle	Purchase new van for distribution	\$25,000	Medium	Cash Reserves	2024-10-01
IT Infrastructure	Upgrade computers and install new server	\$9,200	High	Operating Budget	2024-07-22
Store Renovation	Redesign retail space for improved customer experience	\$12,500	Low	Business Savings	2024-12-01
Total Estimated Capital Expenditures		\$61,700			

Project Justification & ROI Estimate

Summary: Each capital investment listed above supports business growth, operational efficiency, and improved service delivery. Anticipated returns include reduced energy costs, increased delivery capacity, enhanced data security, and higher retail sales.

- Estimated ROI Period:** 2-4 years depending on the project.
- Main Benefits:** Lower costs, increased revenue, and better customer experience.

Funding Overview

Funding Source	Amount Allocated
Cash Reserves	\$25,000
Business Loan	\$20,000
Operating Budget	\$9,200
Business Savings	\$7,500
Total Funding	\$61,700

Important Notes:

- Capital budgets should be reviewed and updated annually or as major priorities shift.
- All estimates should be based on current quotations or research for accuracy.
- Document both the cost and expected benefits of each investment to support decision-making.
- Ensure projected funding sources are realistic and that necessary approvals are obtained.
- Track actual versus budgeted expenditures throughout the fiscal year.