

Annual Capital Investment Planning Sheet

Company Information

Company Name	
Fiscal Year	
Prepared By	
Date	

Planned Capital Investments

Project/Asset	Description	Estimated Cost	Priority	Planned Start	Planned Completion	Department

Summary & Budget Overview

Total Estimated Investment	
Approved Budget	
Variance	

Review & Approvals

Reviewed By	
Date Reviewed	
Approval	

Important Notes

- Ensure all investment estimates are as accurate as possible and based on reliable data.
- Prioritize investments based on strategic importance and available budget.
- All significant capital expenditures must be reviewed and approved before execution.
- Regularly update this sheet to track the progress and any changes in investment plans.
- This document is essential for long-term financial planning and resource allocation.