

Commercial Credit Note

Credit Note Number: CN-2024-1057

Date of Issue: 2024-06-19

Issued By (Supplier / Seller)

Company Name: Acme Supplies Ltd.

Address: 123 Commerce Way, Capital City

Contact: (123) 456-7890 | Email: support@acmesupplies.com

Issued To (Customer / Buyer)

Company Name: Beta Retail Corp.

Address: 45 Market Street, Lakeside Town

Contact: (987) 654-3210 | Email: billing@betaretail.com

Reference Details

Related Invoice No.: INV-2024-2091

Dispute Reference: #PD-46012

Reason for Credit: Overcharged items due to pricing discrepancy

Credit Note Summary

Description	Qty.	Unit Price	Credit Amount
Item ABC123	10	\$25.00	\$250.00
Billing Adjustment	â€”	â€”	\$40.00
Total Credit Amount			\$290.00

Authorized Signature: _____

Date: _____

Important Notes

- This credit note serves as formal acknowledgment for the stated payment dispute.
- The credit amount should be deducted from your next payment or claimed as per contract terms.
- Please retain this document for your financial and audit records.
- Contact our accounts department for any queries or if further clarification is required.