

Debit Note Payment

Debit Note No.:	DN-202406-001	Date:	2024-06-18
Reference No.:	PO-100237	Due Date:	2024-07-02
Issued By:	ABC Corporation Pvt Ltd. 123 Baker Street, City, ZIP GSTN: 22AAEPC1234F1Z4	To (Debited Party):	XYZ Traders 456 Avenue Road, City, ZIP GSTN: 22BBZPC5678G1X7

Details of Debit

#	Description	Quantity	Rate	Amount
1	Damaged Goods Returned	10	500.00	5,000.00
2	Short Supply Adjustment	5	700.00	3,500.00

Subtotal	8,500.00
Tax (18%)	1,530.00
Total Debit Amount	10,030.00

Reason for Debit:

(e.g., Goods returned due to damage during transit)

Authorised Signatory

Recipient Acknowledgement

Important Notes:

- This document serves as an intimation of amount debited by the issuer to the recipient due to the reason(s) mentioned above.
- All entries in this debit note are editable for customization as per transaction details.
- Ensure the correctness of figures and legal compliance (such as GST details) before submission or recording.
- Retain signed copies for both parties' records and statutory purposes.
- This debit note is not a payment receipt but a notification for adjusting or recovering the mentioned values.