

ABC Enterprise Ltd.

123 Main Street
Cityville, State 45678
GST No: 29ABCDE1234F1Z5
Email: support@abc-enterprise.com

To:

XYZ Trading Co.
789 Side Road
Townsville, State 98765
GST No: 29XYZTRAD5678Z1

Debit Note

Debit Note No: DN-2024-104**Date:** 2024-06-13**Reference Invoice No:** INV-2024-0144**Reference Invoice Date:** 2024-06-09

#	Item Description	Qty	Unit Price	Amount	Remarks
1	Blue Widget (Model B-02)	8	1200.00	9,600.00	Short supply
2	Green Coupler (Code C-03)	5	800.00	4,000.00	Damaged on receipt
Subtotal				13,600.00	
GST @ 18%				2,448.00	
Total Amount				16,048.00	

Important Notes:

- This Debit Note is issued to claim reimbursement or adjustment of the amount as detailed above.
- Please cross-check the item details and amounts with your records before processing payment/adjustment.
- Any discrepancy must be communicated in writing within 7 days of receipt of this Debit Note.
- The debit note serves as a supporting document for accounting and GST compliance purposes.
- Payment terms and other conditions remain as per the original agreement.