

Basic Monthly Household Income and Expense Report

Report Month	June 2024	Prepared By	John Doe
Household Members	4	Date Prepared	2024-06-15

Monthly Income

Source	Amount (USD)
Salary (Primary)	3,000
Salary (Secondary)	1,500
Other (Freelance/Interest)	200
Total Monthly Income	4,700

Monthly Expenses

Category	Amount (USD)
Rent/Mortgage	1,200
Utilities (Electricity, Water, Gas)	250
Groceries	600
Transportation	200
Insurance (Health, Car, etc.)	350
Childcare/Education	400
Other Expenses	300
Total Monthly Expenses	3,300

Net Monthly Balance

Income	Expenses	Net Balance
4,700	3,300	1,400

Important Notes

- This report should be updated monthly to reflect accurate and current household finances.
- Keep supporting documents (receipts, payslips, bills) for easy verification and reference.
- Track all sources of income and categories of expenses for a comprehensive overview.
- A positive net balance indicates savings; a negative one requires financial review.
- Use this template as a basis for long-term budgeting and financial planning.

