

Itemized Billing Statement

Statement #123456

Date: 2024-06-20

Billed To:

Jane Doe
456 Main Street
Suite 103
Metropolis, XY 12345
jane.doe@email.com

From:

Acme Services Ltd.
123 Business Ave.
Cityville, AB T5G 2M9
support@acmeservices.com

Description	Date	Quantity	Unit Price	Amount
Consulting Service - Project X	2024-06-10	4	\$300.00	\$1,200.00
Website Hosting - June 2024	2024-06-01	1	\$75.00	\$75.00
Software Licenses	2024-06-15	3	\$115.00	\$345.00
Maintenance Fee	2024-06-18	1	\$100.00	\$100.00
			Subtotal	\$1,720.00
			Tax (5%)	\$86.00
			Total Due	\$1,806.00

Important Notes:

- Please review each item for accuracy; contact us within 7 days for discrepancies.
- Payment is due within 30 days of the statement date unless otherwise agreed.
- This statement serves as a detailed record for your accounting and tax purposes.
- Keep a copy of this document for your records.
- For payment instructions or queries, refer to the contact information above.