

Standard Payment Statement

For Account Reconciliation

Statement Date: June 30, 2024

Statement No.: SPS-2024-0123

Account Name: Acme Corporation

Account No.: 0011223344

Prepared By: John Doe

Reviewed By: Jane Smith

Payment Details

Date	Payment Reference	Description	Debit	Credit	Balance
2024-06-01	INV-2098	Invoice Payment	5,000.00		15,000.00
2024-06-08	DN-3104	Debit Note	500.00		14,500.00
2024-06-15	CR-4489	Credit Received		1,200.00	15,700.00
2024-06-24	INV-2144	Invoice Payment	3,000.00		12,700.00
2024-06-29	PAY-5562	Final Settlement		12,700.00	0.00

Total Debit: 8,500.00 **Total Credit:** 13,900.00

Important Notes:

- This statement serves as an official record for payment and account reconciliation purposes.
- Please review all entries carefully and report any discrepancies within five (5) business days.
- Any adjustments to your account after the statement date will appear in the next cycle.
- Retain this document for your financial records and future reference.