

Detailed Installment Plan Payment Format

Customer Name:	Jane Doe
Agreement/Contract No.:	AG1234567
Product/Service:	2BHK Flat - Sunshine Residency
Total Amount:	\$50,000
Plan Start Date:	01 March 2024
Installment Period:	12 Months

Installment Schedule

Installment No.	Due Date	Amount	Status	Remarks
1	01 March 2024	\$4,000	Paid	Booking amount
2	01 April 2024	\$4,000	Paid	-
3	01 May 2024	\$4,000	Unpaid	Due soon
4	01 June 2024	\$4,000	Unpaid	-
5	01 July 2024	\$4,000	Unpaid	-
6	01 August 2024	\$4,000	Unpaid	-
7	01 September 2024	\$4,000	Unpaid	-
8	01 October 2024	\$4,000	Unpaid	-
9	01 November 2024	\$4,000	Unpaid	-
10	01 December 2024	\$4,000	Unpaid	-
11	01 January 2025	\$4,000	Unpaid	-
12	01 February 2025	\$4,000	Unpaid	Final payment

Important Notes:

- Please ensure each installment is paid on or before the due date to avoid late fees.
- This document serves as an official schedule and receipt tracker for your contract.
- In case of discrepancies, contact the accounts department immediately.
- Retain this document for your records until all payments are completed.